

OFFICE OF THE PRINCIPAL DISTRICT AND SESSIONS JUDGE :: NELLORE

Dis No.3613/2023

Dated: 27.07.2023

NOTIFICATION No.02/2023

Sub: **COURTS** - Notification for temporary appointments to three (3) posts of Head Clerk, three (3) posts of Junior Assistant-Cum-Typist, three (3) posts of Stenographer and three (3) posts of Attender on contract basis in the courts of III Additional District and Sessions Judge (Fast Track Court), Nellore; IV Additional District and Sessions Judge (Fast Track Court), Nellore and II Senior civil Judge (Fast Track Court), Nellore respectively - Issued - Regarding.

- Ref:
1. G.O.Ms.No.38, LAW (L, LA& J-Home Courts-C) Department, dated 27.03.2001 and G.O.Ms.No.32 LAW (L, LA& J-Home Courts-C) Department, dated 05.03.2004.
 2. Hon'ble High Court's letter in ROC.No.143/2001-RC, dated 24.3.2001.
 3. Hon'ble High Court's Circular in ROC.No.4335/E1/2000, dated 30.3.2001.
 4. Hon'ble High Court's Circular in ROC.No.143/2001-RC, dated 11.4.2001.
 5. G.O.Ms.No.87, Finance (SMPC-I) Department, dated 30.03.2013.
 6. Hon'ble High Court's Circular in ROC.No.3977/E1/2003 dated 18.8.2022.
 7. This Court's letter dated 19.6.2023 addressed to the Hon'ble High Court in Dis No.2819 dated 19.6.2023.
 8. High Court's letter in R.O.C.No.206/E1/2023 dated 21.07.2023.

Applications are invited by way of issuing this Notification in the prescribed proforma to the posts of Head Clerk, Junior Assistant-Cum-Typist, Stenographer and Attender **from the Retired Judicial Employees**, who have retired in the same category or above, to fill up the vacant posts in the courts of III Additional District and Sessions Judge (Fast Track Court), Nellore; IV Additional District and Sessions Judge (Fast Track Court), Nellore and II Senior civil Judge (Fast Track Court), Nellore on **contract basis**, subject to following terms and conditions mentioned hereunder.

THE LAST DATE FOR RECEIPT OF THE APPLICATIONS IS 04.08.2023 BY 5.00 PM

III ADDITIONAL DISTRICT AND SESSIONS JUDGE'S COURT (FTC), NELLORE

Sl.No.	Designation	VACANT Posts
1.	Head Clerk	1
2.	Junior Assistant-cum-Typist	1
3.	Stenographer	1
4.	Attender	1

IV ADDITIONAL DISTRICT AND SESSIONS JUDGE'S COURT (FTC), NELLORE

Sl.No.	Designation	VACANT Posts
1.	Head Clerk	1
2.	Junior Assistant-cum-Typist	1
3.	Stenographer	1
4.	Attender	1

II ADDITIONAL SENIOR CIVIL JUDGE'S COURT (FTC), NELLORE

Sl.No.	Designation	VACANT Posts
1.	Head Clerk	1
2.	Junior Assistant-cum-Typist	1
3.	Stenographer	1
4.	Attender	1

Method of Recruitment:

(1) Qualifications for Retired Employees

Head Clerk:

Any person who has retired in the corresponding or higher categories of the post of Head Clerk in A.P. Judicial Ministerial Service Rules is eligible.

Stenographer:

Any person who has retired in the post of Stenographer in A.P. Judicial Ministerial Service Rules is eligible.

Junior Assistant –cum- Typist:

Any person who has retired in the post of Junior Assistant with typewriting qualification/Typist or Higher categories possessing typewriting qualification in A.P. Judicial Ministerial Service Rules is eligible.

Attender:

Any person who has retired in the last grade service post in A.P. Judicial Ministerial Service Rules is eligible.

(2) REQUIREMENTS FOR RETIRED JUDICIAL EMPLOYEES:

1. The persons who have retired as members of A.P. Judicial Ministerial Service alone are eligible.
2. The retired employees **who have not crossed 65 years of age** are only eligible.
3. The persons who have retired in the corresponding or higher categories of APJMS will be considered.
4. The persons with proven record of ability, good performance and integrity alone will be considered.
5. The persons who have received any punishment for any misconduct in disciplinary proceedings while in service are not eligible for consideration.

6. The persons who have taken voluntary retirement on any ground, retired on compulsory retirement from service, dismissed or removed from service are not eligible and who are retired on attaining the age of superannuation are only eligible.
7. Only persons who are of sound health and active habits alone will be considered.
8. Persons selected have to produce a physical fitness certificate and enter into an agreement/contact with the District Court on such terms and conditions as the appointing authority deems fit, proper and necessary regarding the conditions of the appointment and service and on all other required particulars.

Note:

1. The appointments in the Fast Track Courts will be made on contract basis as per Rule 9 of A.P State and Subordinate Service Rules.
2. Eligible candidates may apply for the above posts by enclosing their bio-data with necessary attested copies of certificates to the undersigned **on or before 04.08.2023 by 5.00 pm.**

Principal District Court
Nellore, dated 27.7.2023

Principal District & Sessions Judge
Nellore

To

1. The Registrar (Administration), Hon'ble High Court of Andhra Pradesh, Nelapadu, Guntur District, Pin:522237.
2. The Presiding Officers of all Courts in the District with a direction to affix the Notification with its enclosures in the Notice Board of their respective Courts.
3. All the District and Sessions Judges in the State of Andhra Pradesh for information and with a request to get affix the same on the notice boards of their respective Courts.
4. The District Collector, Nellore with a request to display in the Notice Board and also to mark the Notification to the concerned authorities in the entire District for publication of the same on the Notice Boards of such authorities for the purpose of wide publicity.
5. All the Bar Associations in Nellore District with a request to display in the Notice Board.
6. The District Employment Officer, Nellore for necessary action with regard to wide publicity
7. The Notice Board of the District Court, Nellore.

APPLICATION FOR THE POST OF " _____ " IN
FAST TRACK COURTS, SPSR NELLORE DISTRICT

Ref: Notification No.02/2023 of the Office of the Principal District Judge, Nellore

Recent Passport
size photograph
duly attested by
Gazetted Officer

1.	Full Name of the Applicant (In Block Letters)	:			
2.	Father's/ Husband's Name	:			
3.	Permanent Address	:			
4.	Address for Communication (With Mobile Number & e-Mail ID)	:			
5.	Sex (Male/Female)	:			
6.	Date of Birth	:			
7.	Age (As on 01.07.2023) (As per SSC certificate)	:	Year	Month	Days
8.	Nationality	:			
9.	Religion	:			
10.	Caste/Category [OC,BC,SC,ST&PH with Sub-Groups]	:			
11.	Educational Qualification	:			
	1. Academic				
	2. Technical				
	3. Other (If any)				

12.	Previous experience (If any)	:	
13.	Designation at the time of retirement	:	
14.	Pay and allowances at the time of retirement	:	
15.	Date of entry into service	:	
16.	Date of retirement (proof should be enclosed)	:	
17.	Date of birth (proof should be enclosed)	:	
18.	Service Particulars (including whether any punishments imposed during the period of his/her service in Judicial Department)	:	
	Name of the posts held	Period of service	Court in which he/she worked

I solemnly declare that the above information submitted by me is true and correct to the best of my knowledge and belief and if any information submitted by me is found to be false in future, I will be liable for any action to be taken against me as per rules.

STATION:

SIGNATURE OF THE APPLICANT

DATE:

NB: Necessary attested copies of the certificates with regard to age, caste, educational and technical qualifications and service certificates shall be enclosed to this application.